



# Pakistan Defence Officers Housing Authority, Karachi

To **The Administrator**  
**Defence Housing Authority**  
**Karachi.**

FILE NO. \_\_\_\_\_

Subject: **Issue of Site Plan**

1. I am the owner of Plot No. \_\_\_\_\_ Street/Khayaban \_\_\_\_\_ Phase-  
\_\_\_\_\_ Measuring \_\_\_\_\_ sq yds. Please issue me a fresh site plan. Following are enclosed.

- Photocopy of Transfer / Mutation / Division Order.
- Photocopy of my CNIC bearing No. \_\_\_\_\_.
- Bank Draft/Pay Order No. \_\_\_\_\_ Date \_\_\_\_\_

### **FOR ORDINARY CASES**

- |                                         |         |                      |
|-----------------------------------------|---------|----------------------|
| (1) Ordinary case after 15 working days | 1500/-  | <input type="text"/> |
| (2) Urgent case after 7 working days    | 6000/-  | <input type="text"/> |
| (3) Emergent case after 3 working days  | 16500/- | <input type="text"/> |

### **FOR CORPORATE BODIES**

- |                                         |         |                      |
|-----------------------------------------|---------|----------------------|
| (1) Ordinary case after 15 working days | 6000/-  | <input type="text"/> |
| (2) Urgent case after 7 working days    | 13500/- | <input type="text"/> |
| (3) Emergent case after 3 working days  | 28500/- | <input type="text"/> |

### **FOR FOREIGNERS**

- |                                         |         |                      |
|-----------------------------------------|---------|----------------------|
| (1) Ordinary case after 15 working days | 7500/-  | <input type="text"/> |
| (2) Urgent case after 7 working days    | 18750/- | <input type="text"/> |

2. The site plan may be sent to me.

a. By Registered Post.

OR

b. Personal collection from DHA Office.

Date: \_\_\_\_\_

**No Dues Stamp**

**(Finance Directorate)**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Membership No. \_\_\_\_\_

### **NOTES:**

- All fees are subjected to change without notice.
- Before making out a Pay Order/Bank Draft please find out the outstanding dues and current rate of Fee from Account Branch.
- For urgent site plan "NOC of Owner" for no refund to be claimed is mandatory.
- "Urgent" Site Plan should be got cleared from Addl Director Town Planning before Pay Order is made.

**TO FILLED IN BLOCK LETTERS**