







# **INSTRUCTIONS**

## **FOR CATEGORY 'C' (CEE) MEMBERSHIP**

### **General**

1. Following are eligible.
  - b. Legal Heirs.
  - c. Recipient of property through Gift/Hiba Zabani Bila Ewaz.
2. Hiba cannot be done by one Category 'C' (CEE) Member to another Category 'C' (CEE) Member, except within legal heirs.
3. Category 'C' (CEE) Membership is valid till disposal of property acquired through Gift/Hiba or as Legal Heirs.
4. Category 'C' (CEE) Member will have to obtain category 'B' membership in case of purchase of any other property in DHA City Karachi.
5. Applicant is required to appear personally before the DHA designated officer for signatures, digital photograph and digital finger printing.
6. All attached documents should be duly attested by Oath Commissioner /Town Nazim / Magistrate Class-I, Gazetted Officer (Garde-17 & above).
7. This Membership is renewable after every 05 years. It automatically expires on sale of acquired property.
8. Non Muslims are exempted from Mosque fund.

### **COMPLETION OF FORM**

1. In case of more than one marriage, detail of all wives is required.
2. All attached documents must be readable.
3. No overwriting/cutting/erasing is acceptable.
4. Incomplete forms will not be accepted.
5. No entry is to be left blank.
6. All columns must be filled in BLOCK LETTER.

### **DOCUMENTS TO BE ATTACHED**

1. Pay Order/Bank Draft for Registration fee payable to **DHA CITY, Karachi.**
2. Two latest passport size photographs duly attested.
3. Two copies of the CNIC / NICOP / POC / Passport duly attested (as applicable).
4. Attested photo copy of Form 'B' for children (Pakistani
5. Nationals) under 18 years of age.
6. Passport/POC/NICOP of children over 18 years for persons having Pakistan Origin Card or Overseas Pakistani Card.
7. 1 x copy of title documents of the concerned property (attested).
8. Affidavit on Rs. 100/- non Judicial stamp paper duly attested by Oath Commissioner be attached as per specimen attached.

### **Note**

1. **For renewal of DHA City Membership at Sub Office Rawalpindi, please add Rs 2,000/- and 5,000/- for new membership.**
2. **Rs 5,000/- will be processing fee for transfer at Sub Office Rawalpindi.**

**AFFIDAVIT SPECIMEN**

I, Mr/Mrs/ Mst /Miss: \_\_\_\_\_ Son/Wife/widow/Daughter of  
\_\_\_\_\_Religion\_\_\_\_\_, adult, resident of \_\_\_\_\_  
\_\_\_\_\_ do hereby on solemn affirmation,  
state as under:-

1. That the particulars/information given in the attached membership form is correct to the best of my knowledge and belief.
2. I have read and will abide by all the existing rules and Regulations laid down by the Defence Housing Authority Karachi including any changes that are incorporated in such Rules/Bye Laws and Regulation from time to time.
3. I understand that this registration is ONLY for Plot No.  
\_\_\_\_\_and that I will have to obtain other applicable registration prior to any sale/purchase/transfer of any other property. I also understand that being category 'C' (CEE) Member I am not entitled for allotment of a plot.
4. The required registration fee is paid herewith and I agree that I will not claim its refund in any case.

**Deponent**