



**PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY**  
**DETAILS OF FAMILY MEMBERS**  
**(TO BE FILLED IN BLOCK LETTERS)**

**NOTE: ALL LIVING FAMILY MEMBER' S 1x CNIC, NADRA FORM B COPY ATTESTED & 1x PHOTOGRAPH REQUIRED**

<b>1.</b>	<b>FATHER'S NAME</b>		<b>PHOTO</b> (Passport size)												
	<b>CNIC No.</b>														
	<b>ADDRESS.</b>														
	<b>PH NOS. (LAND LINE/MOB)</b>														
<b>2.</b>	<b>MOTHER'S NAME</b>		<b>PHOTO</b> (Passport size)												
	<b>CNIC No.</b>														
	<b>ADDRESS.</b>														
	<b>PH NOS. (LAND LINE/MOB)</b>														
<b>3.</b>	<b>SPOUSE'S NAME</b>		<b>PHOTO</b> (Passport size)												
	<b>CNIC No.</b>														
	<b>ADDRESS.</b>														
	<b>PH NOS. (LAND LINE/MOB)</b>														
<b>4.</b>	<b>CHILDREN OVER 18 YEARS</b>														
	<b>(1)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>CNIC No.</b>													
		<b>ADDRESS.</b>													
		<b>Phone Nos.(Land Line/Mob)</b>													
	<b>(2)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>CNIC No.</b>													
		<b>ADDRESS.</b>													
		<b>Phone Nos.(Land Line/Mob)</b>													
	<b>(3)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>CNIC No.</b>													
		<b>ADDRESS.</b>													
		<b>Phone Nos.(Land Line/Mob)</b>													
	<b>(4)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>CNIC No.</b>													
		<b>ADDRESS.</b>													
		<b>Phone Nos.(Land Line/Mob)</b>													
<b>5.</b>	<b>CHILDREN UNDER 18 YEARS</b>														
	<b>(1)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>Child Registration No.</b>													
	<b>(2)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>Child Registration No.</b>													
	<b>(3)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>Child Registration No.</b>													
	<b>(4)</b>	<b>NAME</b>	<b>PHOTO</b> (Passport size)												
		<b>Child Registration No.</b>													

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Note: Please use Extra Sheet if necessary.

Name: \_\_\_\_\_

1. Give reference of two persons, having DHA Membership who are known to you personally.

<b>a.</b>	<b>Name :</b> _____	<b>b.</b>	<b>Name :</b> _____
	<b>S/O :</b> _____		<b>S/O</b> _____
	<b>Address &amp; Tel Phone</b> _____		<b>Address &amp; Tel Phone</b> _____
	_____		_____
	_____		_____
	<b>NIC No.</b> _____		<b>NIC No.</b> _____
	<b>DHA Member Ship No.</b> _____		<b>DHA Member Ship No.</b> _____

**BANK DRAFT/PAY ORDER**

Pay Order/Bank draft No. \_\_\_\_\_ amounting to Rs . \_\_\_\_\_  
dated \_\_\_\_\_ drawn on \_\_\_\_\_  
on account of membership fee is attached.

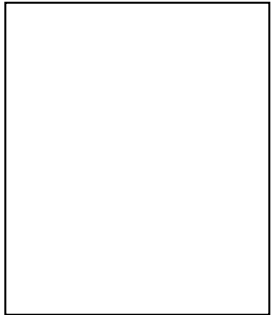
**TO BE SIGNED BEFORE DHA DESIGNATED OFFICER**

**Signature** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Thumb Impression**



**Left (Male) Right (Female)**

**FOR OFFICE USE**

Date \_\_\_\_\_

\_\_\_\_\_  
Deputy Director

**AFFIDAVIT SPECIMEN (CORPORATE)**  
**(MEMBERSHIP)**

I, Mr/Mrs/ Mst /Miss: \_\_\_\_\_ Son/Wife/widow/Daughter  
of \_\_\_\_\_ Religion \_\_\_\_\_, adult, resident of \_\_\_\_\_  
\_\_\_\_\_ do hereby on solemn affirmation,  
state as under:-

1. That the particulars/informations given in the attached membership form are correct to the best of my knowledge and belief. I also understand that my membership can be cancelled at any time for providing false information. I also agree to accept my registration for Category "B-1" (Foreigner) membership of Pakistan Defence Officers Housing Authority Karachi and agree to abide by the existing Rules/Byelaws and Regulations of the Authority including the changes incorporated by the Authority for time to time.
2. That I have read and duly understand the Regulations of the Pakistan Defence Officers Housing Authority Karachi and I agree to abide by them.
3. That, I will not claim refund of the registration fee in any case except only when my application for registration in Category 'B-1' (Foreigner) is rejected by the Executive Board.
4. That I fully understand that as a person registered in Category 'B-1' I shall not be entitled to the privileges of a person registered in Category 'A' (AYE) and that I will not be entitled for allotment of a plot in the Authority.
5. Executant undertakes that he will inform the authority immediately after the release/retirement in any form whatsoever of the attorney, failing which company shall be responsible for the same action by the authority.
6. I understand that intimation of change of address, phone number and email address on occurrence, in addition to timely renewal of membership is the responsibility of the member. DHA will not be held responsible in case of non delivery of important papers/notices due to non updation of address/contact number, warranting any adverse action including but not limited to cancellation of membership/allotment of plot, if any.

**D E P O N E N T**

(To be signed by Secretary/or Head of Organization)

# **INSTRUCTIONS**

## **FOR CATEGORY 'B' (BEE) MEMBERSHIP FOR**

### **COMPANY / CORPORATE**

#### **GENERAL**

1. All Pakistani and foreigners companies/corporate bodies/diplomatic missions are eligible.
2. Children of person holding Pakistan Origin Card will be required to deposit copy of their passport or their Pakistan Origin Card.
3. All attached documents should be duly attested by Oath Commissioner/Town Nazim/Magistrate Class-I, Gazetted Officer (Grade-17 & above).
4. Original Pakistan Origin Card/Passport **MUST** be in possession while appearing before DHA Designated Officer.
5. This Membership is for life and renewable after every **05** years, on deposit of renewal fee.
6. Applicant is required to appear personally before the DHA Designated Officer for membership formalities, (Signatures, Digital Photographs and Digital finger Prints) on the next day of depositing URGENT fee.
7. Same day process of Membership will be conducted on depositing **URGENT** fee.
8. Membership card will be issued/dispatched on the given address after 21 working days.

#### **COMPLETION OF FORM**

1. In case of more than one marriage, details of all wives is required. (Details on extra sheet)
2. All attached documents must be readable.
3. No overwriting/cutting/erasing is acceptable.
4. Incomplete forms will not be accepted.
5. No entry is to be left blank.
6. All columns must be filled in **BLOCK LETTERS**.
7. Non-Muslims are exempted from Mosque fund.

#### **DOCUMENTS TO BE ATTACHED**

1. Pay Order/Bank Draft for Registration fee payable to Defence Housing Authority, Karachi.
2. Two latest passport size photographs duly attested.
3. Two copies of the POC/Passport (as applicable) duly attested.
4. Passport /CNIC of children over/under 18 years for persons having Pakistan Origin Card.
5. Affidavit on Rs. 100/- Non Judicial stamp paper duly attested by Oath Commissioner (Specimen enclosed).

#### **IMPOTANT**

Foreign nationals (except holder of POC) are required to obtain NOC from Govt of Pakistan before purchasing any property.

**SPECIMEN**  
**NAME OF ORGANIZATION (WITH COMPANY LOGO)**  
**RESOLUTION BY THE BOARD OF DIRECTORS**

1. Resolved that: \_\_\_\_\_ (Name \_\_\_\_\_ of  
Organization) \_\_\_\_\_

has decided to obtain Corporate Membership (Category 'B') in DHA, Karachi in the name of  
Company/Firm/Institution.

2. It is also resolved that  
Mr \_\_\_\_\_  
S/O \_\_\_\_\_

\_\_\_\_\_ holding CNIC  
(Appointment in Organization) \_\_\_\_\_  
No. \_\_\_\_\_

\_\_\_\_\_ is hereby nominated as authorized  
signatory in DHA, Karachi for all purposes including Sale/Purchase of Property of

\_\_\_\_\_ (Name of Organization) \_\_\_\_\_.

\_\_\_\_\_  
(Signature of Chairman)

\_\_\_\_\_  
(Signature of Managing Director/CEO)

\_\_\_\_\_  
(Signature of Director)

\_\_\_\_\_  
(Signature of Director)

\_\_\_\_\_  
(Signature of Secretary)

\_\_\_\_\_  
(Embossed Office Seal)

**SPECIMEN**  
**NAME OF ORGANIZATION (WITH COMPANY LOGO)**

To: The Administrator,  
Defence Housing Authority,  
Karachi

Subject: **AUTHORITY LETTER**

Dear Sir,

M/s \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_ through their MD / Dir / Partner /

Attorney Mr. \_\_\_\_\_ S/O \_\_\_\_\_ holding CNIC

No \_\_\_\_\_

working as

\_\_\_\_\_ (Appointment in Organization) \_\_\_\_\_ as authorized Signatory in DHA, Karachi for all  
purpose

Including Sale / Purchase of the Property of \_\_\_\_\_ (Name of Organization) \_\_\_\_\_

His three specimen signatures are appended below :-

\_\_\_\_\_  
(Signature of Managing Director/CEO)

\_\_\_\_\_  
(Signature of Director / CEO / Secretary)

NOTE:

1. TO BE TYPED ON COMPANY / ORGANIZATION LETTER HEAD
2. SIGNATURES AS Applicable