

INSTRUCTIONS

FOR CATEGORY 'S' (ES) MEMBERSHIP

General

1. Only those person are eligible who are allotted property through special allotment.
2. Membership, fee, advance Development charges and mosque fund to be paid with the application through Bank Draft/Pay Order in favour of DHA, Karachi (Mosque Fund not applicable to non Muslim)
3. All attached documents should be duly attested by Oath Commissioner/Town Nazim/Magistrate Class-I, Gazetted Officer (Garde-17 & above).
4. Original CNIC MUST be in possession while appearing before DHA Designated Officer.
5. Category 'S' (ESS) member if desirous of purchase other Plot, will be required to obtain separate membership.
6. This membership is valid till disposal of property acquired through Category 'S' membership and renewable after every **05** years till disposal.
7. Applicant is required to appear personally before the DHA designated officer for signatures, digital photograph and digital finger printing.

COMPLETION OF FORM

1. In case of more than one marriage, details of all wives are required.
2. All attached documents must be readable.
3. No overwriting/cutting/erasing is acceptable.
4. Incomplete forms will not be accepted.
5. No entry is to be left blank.
6. All columns must be filled in BLOCK LETTERS.
7. Non-Muslims are exempted from Mosque fund.

DOCUMENTS TO BE ATTACHED

1. Pay Order/Bank Draft for Registration fee payable to Defence Housing Authority, Karachi.
2. Two latest passport size photographs duly attested.
3. Two copies of the CNIC/NICOP/POC/Passport (as applicable) duly attested.
4. Attested photocopy of Form 'B' for family members under 18 years of age.
5. Passport /NICOP/POC of children over/under 18 years for persons having NICOP/POC.
6. Affidavit on Rs. 100/- Non Judicial stamp paper duly attested by Oath Commissioner (Specimen enclosed).
7. Please provide Attested ATL (Active Taxpayer List) Available on FBR website.