



Pakistan Defence Officers Housing Authority, Karachi

CENTRAL CONTROL CELL

CHECKLIST - ISSUANCE OF DEMARCATION

1. Documents Required - Demarcation

- a. Application addressed to Director TP&BC Directorate
- b. "No Demand Certificate" in original from Finance Directorate
- c. Site Plan (valid for 2 years)
- d. Copy of approval letter of Building Plan from CBC/ DHA (copy of approved structural drawing in case of Commercial Building)

2. Requirement for Boundary Wall Demarcation

- a. Application addressed to Director TP&BC Directorate
- b. "No Demand Certificate" in original from Finance Directorate
- c. Copy of permission of Boundary Wall Construction letter from TP&BC Directorate

3. Requirement for Permission of Boundary Wall Construction

- a. Application addressed to Director TP&BC Directorate
- b. Copy of CNIC
- c. Copy of transfer / allotment order
- d. Copy of 'A' Lease/ Work Order/ License 'A'
- e. Copy of valid site plan
- f. Copy of adjacent house ownership
- g. Affidavit (specimen attached)

4. Fee Structure

Category	Ordinary (Rs) 12 Working Days	Urgent (Rs) 3 Working Days
Cat 'A'	6,000/-	30,000/-
Cat 'B'	12,000/-	45,000/-
Corporate Bodies	30,000/-	40,000/-
Foreigner	40,000/-	-

5. For collection of Demarcation letter, owner to visit TP&BC Directorate along with original CNIC