



Pakistan Defence Officers Housing Authority

2/B East Street, Phase I, D H A, Karachi-75500.

e-mail: ccc@dhakarachi.org

Ph: 99266849

UAN:111589589

Extn: 2188

CENTRAL CONTROL CELL

CHECK LIST

ISSUANCE OF DEMARCATION

1. Documents Required - Demarcation

- Application addressed to Director TP&BC Directorate
- "No Demand Certificate" in original from Finance Directorate
- Site Plan (valid for 2 years)
- Copy of approval letter of Building Plan from CBC/ DHA (copy of approved structural drawing in case of Commercial Building)

2. Requirement for Permission of Boundary Wall Construction

- Application addressed to Director TP&BC Directorate
- Copy of CNIC
- Copy of transfer / allotment order
- Copy of 'A' Lease/ Work Order/ License 'A'
- Copy of valid site plan
- Copy of adjacent house ownership
- Affidavit (specimen attached)

3. Requirement for Boundary Wall Demarcation

- Application addressed to Director TP&BC Directorate
- "No Demand Certificate" in original from Finance Directorate
- Copy of permission of Boundary Wall Construction letter from TP&BC Directorate

4. Fee Structure

Category	Ordinary 12 Working Days (Rs)	Urgent Fees 03 Working Days (Rs.)
Cat 'A'	7,200/-	36,000/-
Cat 'B'	14,400/-	54,000/-
Corporate Bodies	36,000/-	48,000/-
Foreigner	48,000/-	-

5. Owner will have to visit TP&BC Directorate along with original CNIC for collection of Demarcation letter,

Note:	Case Submission Timing	-	0930 to 1300 hrs	(Mon to Friday)
	Case Collection Timing	-	1400 to 1600 hrs	(Mon to Thursday)
			1430 to 1600 hrs	(Friday)