

PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY

2-B, East Street, Phase-I, Defence Housing Authority, Karachi.
Telephones: 9266801-5, 111 589 589, Fax: 5886406
Web Site: www.dhakarachi.com.pk/E-mail:dha@dhakarachi.com.pk

Rs.200/-

C

FORM OF APPLICATION FOR REGISTRATION IN CATEGORY “C” (CEE)

FOR TRANSFERS THROUGH GIFT/HIBA ZABANI BILA EWAZ AND LEGAL HEIRS

READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING

OFFICE USE ONLY

Membership No. _____

Date _____

SERIAL

PHOTO

(Please Paste)

(Passport Size)
(Attested on Front side)

PERSONAL PARTICULARS

1. Name : Mr./Mrs. /Miss./Mst. _____
2. Marital Status : ☐ Married ☐ Unmarried ☐ Divorcee ☐ Widower ☐ Widow
3. CNIC No.

						-									
4. NICOP/POC/Passport

5. Nationality _____ 6. Religion _____ 7. Sect _____

PROFESSIONAL INFORMATION

1. Qualification/ Profession _____ 2. Place of work/Duty _____

ADDRESSES

1. Present Address : _____

2. Permanent Address : _____

3. E-Mail (Own) : _____

CONTACTS

1. Tele Office : _____ 2. Residence : _____ 3. Mobile : _____
4. Fax : _____ 5. Other : _____

PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY
DETAILS OF FAMILY MEMBERS
TO BE FILLED IN BLOCK LETTER

1.	FATHER’S NAME		PHOTO (Passport size)														
	CNIC No.																
2.	MOTHER’S NAME		PHOTO (Passport size)														
	CNIC No.																
3.	SPOUSE’S NAME		PHOTO (Passport size)														
	CNIC No.																
	Phone no.																
4.	CHILDREN OVER 18 YEARS																
	(1)	NAME	PHOTO (Passport size)														
		CNIC No.															
	(2)	NAME	PHOTO (Passport size)														
		CNIC No.															
	(3)	NAME	PHOTO (Passport size)														
		CNIC No.															
	(4)	NAME	PHOTO (Passport size)														
		CNIC No.															
5.	CHILDREN UNDER 18 YEARS																
	(1)	NAME	PHOTO (Passport size)														
		Child Registration No.															
	(2)	NAME	PHOTO (Passport size)														
		Child Registration No.															
	(3)	NAME	PHOTO (Passport size)														
		Child Registration No.															
	(4)	NAME	PHOTO (Passport size)														
		Child Registration No.															

Date: _____

Signature:_____

Note: Please use Extra Sheet if necessary.

Name: _____

REFERENCE

This membership is with reference to Plot No. _____

acquired as Legal Heirs of , or as recipient of Hiba/Gift by (Name) _____

Remarks _____ Relationship _____ DHA Membership No. _____

CNIC No. of Deceased/Donor

					-									-	
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TO BE SIGNED BEFORE DHA DESIGNATED OFFICER

Signature _____

Signature _____

Signature _____

Thumb Impression

Left (Male) Right (Female)

RECOMMENDED/APPROVED
BY
DEPUTY DIRECTOR MEMBERSHIP

Date _____

Deputy Director Membership

INSTRUCTIONS

FOR CATEGORY 'C' (CEE) MEMBERSHIP

GENERAL

1. Following are eligible:-
 - a. Legal Heirs.
 - b. Recipient of property/plot through Gift/Hiba Zabani Bila Ewaz.
2. Gift/Hiba cannot be done by one Category 'C' (CEE) Member to another Category 'C' (CEE) Member, except within legal heirs.
3. Category 'C' (CEE) Membership is valid till disposal of property/plot acquired through Gift/Hiba or as Legal Heirs.
4. Category 'C' (CEE) Member will have to obtain category 'B' membership in case of purchase of any other property/plot in DHA Karachi.
5. All attached documents should be duly attested by Oath Commissioner/Town Nazim/Magistrate Class-I, Gazetted Officer (Garde-17 & above).
6. This Membership is renewable after every 05 years. It automatically expires on sale of acquired property.
7. Non Muslims are exempted from Mosque fund.
8. Same day process of Membership will be conducted on depositing **URGENT** fee.

COMPLETION OF FORM

1. In case of more than one marriage, detail of all wives are required (on extra sheet).
2. All attached documents must be readable.
3. No overwriting/cutting/erasing is acceptable.
4. Incomplete forms will not be accepted.
5. Form Should be Filled with Blue Ink.

DOCUMENTS TO BE ATTACHED

1. Pay Order/Bank Draft for Registration fee Rs. _____ (including Form charges) payable to Pakistan Defence Officers Housing Authority, (Please attach a photocopy of the same).
2. Two latest passport size photographs duly attested.
3. Two copies of the CNIC/NICOP/POC/Passport duly attested (as applicable).
4. Attested photo copy of NADRA Form 'B' for children (Pakistani Nationals) under 18 years of age.
5. Passport /POC/NICOP of children over under 18 years for persons having Pakistan Origin Card or Overseas Pakistani Card.
6. Affidavit on Rs. 100/- non Judicial stamp paper duly attested by Oath Commissioner be attached as per specimen attached.
7. 1x passport size photograph of each living family member and photo copy of CNIC duly attested (Over 18 years of age). Death Certificate to be attached in case of death of any family member.
8. An amount of Rs.2400/- per membership will be paid as NADRA verification charges.
9. Hiba case Open plot attached 1x attested copy of Transfer documents of the concerned plot/property.
10. Gift case Lease Property attached 1x attested copy of title documents Gift deed etc of the concerned property.
11. Legal heir MEO case attached 1x attested copy of MEO letter of the concerned property, Death certificate deceased/owner, Letter of Administration or FRC.
12. If property is open plot/KMC/PQ land constructed ('B'/'C' Leased), legal heirs may be attached 1x attested copy of Title document, Death certificate deceased/owner, Letter of Administration, F.R.C. or Legal Heir Transfer Affidavit (in case of Allottee, also attached copy of GHQ NOC in favour of NOK's legal heir).

AFFIDAVIT SPECIMEN

I, Mr/Mrs/ Mst /Miss: _____ Son/Wife/widow/Daughter of
_____Religion _____, adult, resident of _____
_____ do hereby on solemn affirmation, state as
under:-

1. That the particulars/information given in the attached membership form is correct to the best of my knowledge and belief.
2. I have read and will abide by all the existing rules and Regulations laid down by the Pakistan Defence Officers Housing Authority Karachi including any changes that are incorporated in such Rules/Bye Laws and Regulation from time to time.
3. I understand that this registration is ONLY for Plot No. _____and that I will have to obtain other applicable registration prior to any sale/purchase/transfer of any other property. I also understand that being category ‘C’ (CEE) Member I am not entitled for allotment of a plot.
4. The required registration fee is paid herewith and I agree that I will not claim its refund in any case.
5. In case of transfer of property to Legal Heir(s) the same property will ‘Not’ be sold within next three (03) months of date of issue.

Deponent